



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY _

TO : **Prospective Service Provider**
FROM : **SCM /STORES**
DATE : **18/04/2023**
ENQUIRIES : **STORES**
TELEPHONE : **015 780 6361/62 REF**
: REQ0002803

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **26/04/2023 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
08	12000 BTU Air conditioners		

Please number your quotes (Your Ref no)

The following conditions will apply:

- **Price (s) quoted must be valid for at least thirty (30) days from date of your offer.** ➤
 - **The municipality retains the prerogative to reject any quotes it deems to be excessive**
 - **A firm delivery period must be indicated.**
 - **Tax Clearance Pin**
 - **A service provider be registered with central supplier database (CSD)**
 - **Registered with CIPRO (CK 1 or 2 document)**
 - **BBBEE Certificate certified by a SANAS accredited institution.**
 - **Completed MBD4 (Declaration of Interest) Form**
 - **Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for B-BBEE)**
- 20 is further evaluated: 20 for 100% Black owned; 18 for +51% Black owned; and 14 for Less than 51% Black owned

Fill in and Return the Declaration of Interest Form.